**JOB DESCRIPTION**

**POSITION:**  Recycling Operative

**REPORTING TO:**  Treatment Plant Manager

**SALARY:**  £21,000-£25,500 including performance bonus.

**HOURS OF WORK:**  42.5 hours per week

Monday **–** Friday

between hours of 7.00am & 9.00pm

Overtime paid at 1.5

**LOCATION:** 94-96 Hillsborough Road Carryduff BT8 8HT.

**HOLIDAY ENTITLEMENT:** 28 days which includes 8 bank holidays.

**OVERALL PURPOSE OF THE JOB:**

To assist with the sorting of waste on a Material Recycling Facility picking line, to reduce the

amount of waste going to landfill site. Will including manual handling duties.

**AREAS OF RESPONSIBILITY:**

* To fully comply with Terms & Condition established for this position.
* To ensure issued/received Personal Protection Equipment is always maintained in a hygienic condition and used throughout the course of your related duties.
* To implement instructions given to you by your direct Line Manager.
* To fully comply with Company Quality Safety & Health & Safety policy and procedures related to your position.
* Ensure that operating equipment is always maintained in working order and report defective equipment immediately.
* To carry out such further tasks and duties as may from time to time be delegated by your Line Manager.
* Be prepared to work overtime or shift work, which may be required from time to time.
* The above is not an exhaustive list of duties and you will be requested to perform different tasks as necessitated by your changing role within the organisation and overall business objectives of the organisation.

**PERSONNEL SPECIFICATION**

**POSITION: Recycling Operative**

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|  |  | **ESSENTIAL** | **DESIRABLE** |
|  | **QUALIFICATIONS/**  **ATTAINMENTS** | No Essential qualifications have been established for this post. | CSR Card or other relevant health & safety qualification  Driving Licence |
|  | **RELEVANT EXPERIENCE** | No essential experience required has been established for this post. | Experience in a recycling facility. |
|  | **SPECIAL ATTRIBUTES** | The ideal candidate will be a good communicator, be able to use own initiative and work as part of a team.  Candidates should be aware that this role will entail Manual Labour. |  |
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|  | **OTHER SPECIAL ATTRIBUTES** | Must be reliable and have a good timekeeping and attendance record. Must be available to work overtime as and when required, this may include shift work. |  |